



616.392.8296 phone
616.392.8391 fax

Please use this form if you do not have an active account.

A secure link for credit card payment will be sent once processed.

BILL TO

SHIP TO

Company _____
Address 1 _____
Address 2 _____
City _____ State _____ Zip _____

Company _____
Address 1 _____
Address 2 _____
City _____ State _____ Zip _____

Ordered by _____ Email _____ REQUIRED Phone # _____

PO # (if applicable) _____ End User _____

QTY	PART NO.	DESCRIPTION	ITEM PRICE	LINE TOTAL
			SUBTOTAL	
			S&H	
			GRAND TOTAL	

• S&H added once shipping arrangements are entered into the system.

For Direct Orders:

1. Direct Orders will be entered as a quote in our system. The quote and an electronic invoice will be sent with a link to process credit card payment.
2. As soon as payment notification is received, the quote will be transferred to an order and released to production and shipped according to the specified lead time.

For RMA Requests:

1. Once RMA Request is completed, an electronic invoice will be sent with a link to process credit card payment.

NOTES